

BILL NO. R-96-11- 37

RESOLUTION NO. R- 87-96

A RESOLUTION of the Common Council of the City of Fort Wayne, Indiana, approving the proposed budget of the Fort Wayne-Allen County Convention and Tourism Authority for the calendar year 1997.

WHEREAS, the Board of managers of the Fort Wayne-Allen County Convention and Tourism Authority has prepared and submitted to this body a proposed budget for the calendar year 1997, in accordance with the provisions of I.C. 36-10-8-8, which budget this body finds to be proper and acceptable.

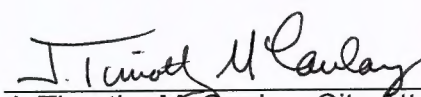
**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**

SECTION 1. That the proposed budget of the Fort Wayne-Allen County Convention and Tourism Authority for the calendar year 1997, as submitted to this Council on November 26, 1996, be and the same is hereby approved.

SECTION 2. That this Resolution shall be effective upon passage and approval by the Mayor.

  
Council Member

APPROVED AS TO FORM  
AND LEGALITY

  
J. Timothy McCaulay, City Attorney

FORT WAYNE AND ALLEN COUNTY CONVENTION  
AND TOURISM AUTHORITY

---

PROPOSED BUDGET FOR YEAR ENDING DECEMBER 31, 1997

CASH RECEIPTS

|                   |                   |
|-------------------|-------------------|
| ROOM TAX--NOTA A  | \$2,280,000       |
| INTEREST INCOME   | \$ 90,000         |
| BUILDING REVENUE  | \$ 500,000        |
| FOOD AND BEVERAGE | <u>\$ 200,000</u> |
| TOTAL             | \$3,070,000       |

CASH DISBURSEMENTS

OPERATING EXPENDITURES:

|  |                   |
|--|-------------------|
| LEASE & OPERATING EXPENSES -<br>SEE DETAILED SCHEDULE ATTACHED | \$2,615,500       |
| CONVENTION & VISITORS BUREAU-1% ROOM TAX - NOTE A              | <u>\$ 380,000</u> |
| TOTAL  | \$2,995,500       |

|                                     |           |
|-------------------------------------|-----------|
| RECEIPTS IN EXCESS OF DISBURSEMENTS | \$ 74,500 |
|-------------------------------------|-----------|

|   |             |
|---|-------------|
| CASH AND INVESTED CASH AT BEGINNING OF YEAR | \$1,750,000 |
|---|-------------|

|                                       |             |
|---------------------------------------|-------------|
| CASH AND INVESTED CASH AT END OF YEAR | \$1,824,500 |
|---------------------------------------|-------------|

NOTE A--THE STATE LEGISLATURE APPROVED IN 1994 AN INCREASE IN THE HOTEL MOTEL ROOM TAX FROM 5% TO 6%. THE ADDITIONAL 1% IS DEDICATED TO THE CONVENTION AND VISITORS BUREAU, BUT PASSED THROUGH THE FORT WAYNE AND ALLEN COUNTY CONVENTION AND TOURISM AUTHORITY'S BUDGET FOR INSPECTION AND APPROVAL.

MONIES AVAILABLE TO THE CONVENTION & VISITORS BUREAU IN 1997 ARE APPROXIMATELY \$380,000 FROM PROJECTED ROOM TAX IN 1997.

MONIES AVAILABLE TO THE FORT WAYNE AND ALLEN COUNTY CONVENTION AND TOURISM AUTHORITY IN 1997 ARE PROJECTED TO BE \$1,900,000 FROM 1997 ROOM TAX.



FORT WAYNE AND ALLEN COUNTY CONVENTION  
AND TOURISM AUTHORITY  
PROPOSED BUDGET FOR OPERATING EXPENSES  
FOR THE YEAR ENDING DECEMBER 31, 1997

PERSONAL SERVICES

|                    |           |            |
|--------------------|-----------|------------|
| Salaries and Wages | \$798,000 |            |
| Fringes            | \$196,500 | \$ 994,500 |

SUPPLIES

|             |           |           |
|-------------|-----------|-----------|
| Office      | \$ 15,000 |           |
| AV          | \$ 12,000 |           |
| Maintenance | \$ 40,000 |           |
| Convention  | \$ 8,000  | \$ 75,000 |

OTHER SERVICES & CHARGES

|                         |           |             |
|-------------------------|-----------|-------------|
| Capital Lease           | \$596,000 |             |
| Convention Bureau       | \$100,000 |             |
| Utilities               | \$230,000 |             |
| Advertising & Promotion | \$150,000 |             |
| Insurance               | \$ 60,000 |             |
| Professional Services   | \$ 80,000 |             |
| Service Contracts       | \$ 75,000 |             |
| Repairs                 | \$ 45,000 |             |
| Other                   | \$ 10,000 | \$1,346,000 |

CAPITAL OUTLAY


|           |           |            |
|-----------|-----------|------------|
| Equipment | \$ 90,000 |            |
| Building  | \$110,000 | \$ 200,000 |

TOTAL OPERATING EXPENSES \$2,615,500

STATE OF INDIANA        )  
                              )   SS:  
COUNTY OF ALLEN        )

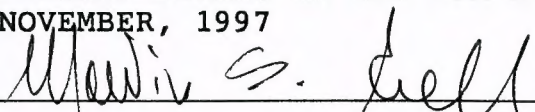
GILMORE HAYNIE JR. AND PAUL SHAFFER, CONTROLLER AND TREASURER, RESPECTIVELY, OF THE FORT WAYNE-ALLEN COUNTY CONVENTION AND TOURISM AUTHORITY, BEING FIRST DULY SWORN, REPRESENT THAT AT A MEETING DULY CALLED, THE FORT WAYNE-ALLEN COUNTY CONVENTION AND TOURISM AUTHORITY APPROVED THE WITHIN DESCRIBED BUDGET FOR THE AUTHORITY FOR THE YEAR COMMENCING JANUARY 1, 1997 AND ENDING DECEMBER 31, 1997.

  
\_\_\_\_\_  
GILMORE HAYNIE, JR.

  
\_\_\_\_\_  
PAUL E. SHAFFER

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, THIS 19 DAY OF NOVEMBER, 1997

MY COMMISSION EXPIRES:  
7-26-98  
PUBLIC

  
\_\_\_\_\_  
NOTARY  
RESIDENT OF ALLEN COUNTY, INDIANA

DETAIL BREAKDOWN OF GENERAL ACCOUNTS  
GRAND WAYNE CENTER  
1997 BUDGET

EXPENSES

PERSONAL SERVICES

\$ 994,500

Salaries & Wages

|                    |                  |
|--------------------|------------------|
| Full Time Salaried | \$469,850        |
| Full Time Hourly   | \$162,240        |
| Part Time Hourly   | <u>\$165,910</u> |
|                    | \$798,000        |

Fringes

|                                    |                 |
|------------------------------------|-----------------|
| Fica                               | \$ 62,000       |
| Perf                               | \$ 50,600       |
| Health Insurance                   | \$ 68,000       |
| Other (Futa, Suta, etc)            | \$ 11,500       |
| Insurance - Increase & Adjustments | <u>\$ 4,400</u> |
|                                    | \$196,500       |

SUPPLIES

\$ 75,000

|                       |           |
|-----------------------|-----------|
| Maintenance Supplies  | \$ 40,000 |
| Office Supplies       | \$ 15,000 |
| Audio-Visual Supplies | \$ 12,000 |
| Convention Supplies   | \$ 8,000  |

OTHER SERVICES AND CHANGES

\$1,346,000

|                   |           |
|-------------------|-----------|
| Capital Lease     | \$596,000 |
| Convention Bureau | \$100,000 |

Utilities

|           |                  |
|-----------|------------------|
| Electric  | \$165,000        |
| Gas       | \$ 40,000        |
| Water     | \$ 12,000        |
| Telephone | <u>\$ 13,000</u> |
|           | \$230,000        |

Advertising & Promotion

|             |                  |
|-------------|------------------|
| Advertising | \$110,000        |
| Promotion   | \$ 5,000         |
| Travel      | \$ 25,000        |
| Misc.       | <u>\$ 10,000</u> |
|             | \$150,000        |

|           |           |
|-----------|-----------|
| Insurance | \$ 60,000 |
|-----------|-----------|

Professional Services

|            |                  |
|------------|------------------|
| Accountant | \$ 15,000        |
| Attorney   | \$ 25,000        |
| Security   | \$ 15,000        |
| Other      | \$ 25,000        |
|            | <u>\$ 80,000</u> |

Service Contract

|  |                  |
|--|------------------|
| HVAC   | \$ 14,000        |
| Elevator/Escalator   | \$ 15,000        |
| Computer   | \$ 6,000         |
| Sign   | \$ 5,000         |
| Other (Window Washing, Carpet Cleaning<br>Snow Removal, Radios, Time Clocks,<br>Sprinkler Systems, etc). | <u>\$ 35,000</u> |
|  | <u>\$ 75,000</u> |

|         |           |
|---------|-----------|
| Repairs | \$ 45,000 |
|---------|-----------|

Other

|                                     |           |
|-------------------------------------|-----------|
| Postage, Freight & Handling,        | \$ 10,000 |
| Rentals, Misc. Tax, Licenses & Fees |           |

CAPITAL OUTLAY

|           |           |            |
|-----------|-----------|------------|
| Equipment | \$ 90,000 | \$ 200,000 |
| Building  | \$110,000 |            |

TOTAL EXPENDITURES \$2,615,500

REVENUE

|                 |                   |
|-----------------|-------------------|
| Room Tax - 5%   | \$1,900,000       |
| Interest        | \$ 90,000         |
| Rental          | \$ 500,000        |
| Food & Beverage | <u>\$ 200,000</u> |

TOTAL REVENUES \$2,690,000





# The City of Fort Wayne

Paul Helmke, Mayor

**LAW DEPARTMENT  
J. TIMOTHY MCCAULAY**

## Memo

To: MEMBERS OF COMMON COUNCIL

From: J. TIMOTHY MCCAULAY, CORPORATION COUNSEL

Date: November 20, 1996

Re: 1997 BUDGET OF FORT WAYNE-ALLEN COUNTY  
CONVENTION AND TOURISM AUTHORITY

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Statutory provisions require Common Council's approval of the Fort Wayne-Allen County Convention and Tourism Authority's yearly operating budget. 1997 projected revenues and operating expenses are reflected in the budget.

Each year, the Authority adopts its annual budget in the month of December. During the budgetary process, members of the Authority Board are informed by the various standing committees of the anticipated revenues, expenditures and needs for the ensuing year in order to conduct its business. After thorough discussion and review, the budget is adopted by a majority vote. All budget expenditures during the year require the approval of the Authority.

**DIGEST SHEET**

**TITLE OF ORDINANCE RESOLUTION**

**DEPARTMENT REQUESTING ORDINANCE FORT WAYNE - ALLEN COUNTY**  
**CONVENTION AND TOURISM AUTHORITY**

**SYNOPSIS OF ORDINANCE APPROVING THE 1997 PROPOSED BUDGET OF THE**  
**FORT WAYNE - ALLEN COUNTY CONVENTION AND TOURISM AUTHORITY.**

**EFFECT OF PASSAGE ALLOWING THE AUTHORITY TO OPERATE PER THE**  
**ATTACHED 1997 BUDGET.**

**EFFECT OF NON-PASSAGE THE AUTHORITY COULD NOT OPERATE.**

**MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) \_\_\_\_\_**

**ASSIGNED TO COMMITTEE (PRESIDENT) \_\_\_\_\_**



Read the first time in full and on motion by Crawford and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Common Council Council Conference Room 128, City-County Building, Fort Wayne,, Indiana, on \_\_\_\_\_, 19\_\_\_\_, the \_\_\_\_\_ day of \_\_\_\_\_

M., E.S.T.

DATED: 11-26-96

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Crawford and duly adopted, placed on its passage. PASSED lost by the following vote:

|             | AYES     | NAYS | ABSTAINED | ABSENT: |
|-------------|----------|------|-----------|---------|
| TOTAL VOTES | <u>9</u> |      |           |         |
| BENDER      | <u>✓</u> |      |           |         |
| CRAWFORD    | <u>✓</u> |      |           |         |
| EDMONDS     | <u>✓</u> |      |           |         |
| HALL        | <u>✓</u> |      |           |         |
| HAYHURST    | <u>✓</u> |      |           |         |
| HENRY       | <u>✓</u> |      |           |         |
| LUNSEY      | <u>✓</u> |      |           |         |
| RAVINE      | <u>✓</u> |      |           |         |
| SCHMIDT     | <u>✓</u> |      |           |         |

DATED: 12-3-96

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE RESOLUTION NO. 09-83-96 on the 3rd day of December, 1996

ATTEST:

Sandra E. Kennedy (SEAL) DD Schmidt  
SANDRA E. KENNEDY, CITY CLERK PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 4th day of December, 1996, at the hour of 11:45 o'clock A. M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 5th day of December, 1996, at the hour of 3:30 o'clock P M., E.S.T.

PAUL HELMKE  
PAUL HELMKE, MAYOR



BILL NO. R-96-11-37

REPORT OF THE COMMITTEE ON  
FINANCE  
THOMAS C. HENRY - JOHN N. CRAWFORD - CO-CHAIR  
ALL COUNCIL MEMBERS

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (~~ORDINANCE~~) <sup>XXXXXXXXXX</sup> (RESOLUTION) of the Common Council of the  
City of Fort Wayne, Indiana, approving the proposed budget of the Fort Wayne-  
Allen County Convention and Tourism Authority for the calendar year 1997

HAVE HAD SAID (~~ORDINANCE~~) (RESOLUTION) UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(~~ORDINANCE~~) (RESOLUTION)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

*John N. Crawford*

*Thomas C. Henry*

*Richard A. Hays*

*Robert L. Carpio*

*William Hall*

*William L. Smith*

*Thomas C. Henry*

*D. B. Hays*

DATED: 12-3-96

Sandra E. Kennedy  
City Clerk